



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair, Dave Defanti
Vice-Chair, Matt Ross
Bill Andrews
Jim Lites
Richard Heltzel

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 17, 2020

7:00 pm

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Pursuant to Executive Order N-25-20 and because social distancing measures have been implemented in the State of California in response to the threat of COVID-19,

members of this board and agency staff will not be required to attend this meeting in person. Board members and staff may participate in this meeting by internet or teleconference.

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I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Defanti called the meeting to order at 7:00 p.m. and announced a quorum.

Directors Present: Defanti, Andrews, Lites, Ross.

Directors absent: Heltzel

Staff Present: Miller, Ellis

C. Agenda Approval- **No changes proposed**

Note: Heltzel joined the meeting after Item I.C

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on October 20, 2020

B. Financial Reports-

1. Revenues

2. Salaries

- 3. General Fund Bills
- 4. Benefit Assessment Bills
- 5. Fixed Asset Bills

C. Cash in Treasury

Motion to approve the Consent Agenda as presented by Lites, seconded by Andrews. Motion carried unanimously, 5-0.

IV. OLD BUSINESS

- A. Discussion of Distance Learning and the San Juan school district plans for children to return to school.

Miller reviewed budget vs. actual expenses for the program to date. He noted that that the cost recovery was running as expected. He also detailed the school district's return to in person learning plan and some of the challenges that presents for the park district programs.

V. NEW BUSINESS

- A. Discussion of timeline for appointing a new board member due to the lack of candidates in the recent election

Miller reviewed the process and noted that there had been one application submitted as of the meeting date.

- B. Discussion of enacting a ban on smoking in the District's parks.

Miller and Ellis both stated that they had received phone calls asking for a smoking ban in the parks. After discussion, Miller will return at a future meeting with specifics on how a ban might be structured.

- C. Update and discussion of the FY 2020-2021 budget

Miller reviewed the District's budget status and noted that the Distance Learning program was performing well. He noted that the general fund reserve was sound and exceeds the District's mandated minimum levels. He also mentioned that the District had not received any of its tax disbursements yet. Miller also discussed the upcoming minimum wage increase and full-time salary status. After discussion, Miller was asked to provide worst case scenario budget forecasts at the next meeting.

VI. CORRESPONDENCE- None

VII. REPORTS

- A. Staff Report

VIII. BOARD COMMENTS- None

IX. ADJOURN- The meeting was adjourned at 7:52 p.m.



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Board Chair