



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair Rebecca Akroyd
Brian Weatherford
Nora Shetty
Lauren Erickson
Robert Lemmon

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 21, 2026

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum
- C. Agenda Approval

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

III. CLOSED SESSION

- A. Closed Session pursuant to Government Code Section 54957 (b)
Public Employment-General Manager

IV. PUBLIC EMPLOYMENT

- A. Consideration and possible action to appoint and establish compensation for a General Manager

V. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

- A. Approval of the minutes of the Board Meeting held on March 17, 2026
- B. Financial Reports-
 - 1. Revenues
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury

VI. OLD BUSINESS

- A. Consideration and possible action to approve a Memorial Donation Policy
- B. Consideration and possible action to approve the recommendations of the Ad Hoc Security Committee

-
- C. Discussion of recent developments in the negotiations for purchasing the fire station at 970 La Sierra Dr.

VII. NEW BUSINESS

- A. Expression of appreciation for Colin Miller on his retirement
- B. First reading of Arden Park Recreation and Park District Ordinance No. 2 Park and Facility Use Policies
- C. Consideration and possible action to approve Resolution No. 26-04-02 Calling the District General Election
- D. Consideration and possible action to approve Resolution No. 26-04-03 Directing the Preparation of the 2026-2027 Engineer's Report for the continuation of the assessments for the Arden Park Benefit Assessment District

VIII. REPORTS

- A. Staff Report
- B. Standing Committee Reports
- C. Security Report

IX. BOARD COMMENTS

X. ADJOURN

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under [Section 54954.3](#). In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair Rebecca Akroyd
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Robert Lemmon

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

March 17, 2026

7:00 pm – Arden Park Community Center

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I. CALL TO ORDER

A. Welcome

Akroyd called meeting to order at 7:00 pm. Miller welcomed 2 members of Rio Americano High School's Civitas program.

B. Roll Call and Announcement of a Quorum

Akroyd announced a quorum.

C. Agenda Approval

Lemmon motioned to approve the meeting agenda, seconded by Weatherford. Motion carried unanimously, 5-0.

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

Joyce Williams – Lighting issues at Cresta Park came up at the ad-hoc committee meetings but have not been discussed lately at a board meeting. Akroyd noted that this issue will be addressed in item IVB.

Debbie Skalisky - Is insurance required if alcohol is served at an event or rental? Miller replied no, except in instances where alcohol is sold at a park event.

III. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an action item at this meeting.

A. Approval of the minutes of the Board Meeting held on February 17, 2026

B. Financial Reports-

1. Revenues
2. Salaries
3. General Fund Bills
4. Benefit Assessment Bills
5. Fixed Asset Bills
6. Cash in Treasury

Shetty motioned to approve the consent agenda, seconded by Weatherford. Motion carried unanimously, 5-0.

IV. OLD BUSINESS

A. Update on Memorial Donation Policy Process

- **Responses from the bench survey are included in the agenda packet, with the exception of 2 responses that were received today, 3/17/26.**
- **One comment noted that the bench near the basketball court at Arden Park was in the field of play for softball, so that will have to be moved.**
- **A total of 8 responses were received, along with some clarification questions from a resident.**
- **Resident Randi Olson had the following comments:**
 - **Miller was the only person deciding on the bench placements.**
 - **She is opposed to the placement of the bench near the basketball court at Cresta Park due to safety issues since it is located at the end of the court.**
 - **There is one bench location in the middle of Cresta Park in an area with no shade and in a spot where children and families play.**
 - **The design of the benches makes them a good place for homeless to sleep. Smaller benches with a low back would be a better design.**
- **Miller recommended the following changes to the map based on resident and maintenance staff feedback:**
 - **Removal of 2 benches around the Cresta Park playground due to slope issues**
 - **Moving bench locations at the basketball courts at both Arden Park and Cresta Park**
- **Shetty would like to review the map again before making a decision.**
- **Weatherford would like to make a decision at the next meeting. Clarified that if the map is approved then there is no need to have board approval for every bench. He also pointed out that Maintenance staff was consulted on bench locations and residents had input, so the location decisions were not made in a vacuum.**

Public Comments:

Joyce Williams – The Cresta Park map needs to be revised to reflect the changes.

Randi Olson – Reiterated her concern that Miller did not consult with others before drawing up the map.

B. Discussion of Ad Hoc Security committee recommendations

- **Miller was pleased with the work done by the Ad Hoc Security Committee. The issues were well-thought-through and discussed. The committee recommendations are included in the agenda packet.**
- **Miller is currently getting proposals for new lighting at both parks based on a community crime prevention review of our parks by the sheriff's department. He is considering solar lighting due to less expensive installation costs and possible electrical capacity limitations.**
- **Miller received a \$7,000 proposal for security camera installation (5 cameras) at Cresta Park. He feels the cost is warranted because the cameras at Arden Park have been a valuable resource. We will have to work on connectivity issues.**
- **The procedure to change our park use ordinance to add prohibitions of fireworks and open fires (with exceptions) and to make changes to the park hours was also discussed.**
- **Miller thanked Shetty and the committee members for their participation and hard work.**
- **Summary of items for next meeting:**
 - **Action on agenda statement IV items 1. a. – d.**
 - **Park lighting pricing with diagrams (if available)**
 - **Start readings for revised Park Use Ordinance**

Public Comments:

- **Randi Olson – When will park hours go into effect? Ordinance readings will be done at the next 2 meetings. She is unsure if the original ordinance change had 2 readings.**
- **Joyce Williams – One light at Cresta Park is on a SMUD pole. Perhaps that can be used as an option for more lighting. Loves the ideas of cameras at Cresta; one facing the picnic gazebo would be good for checking capacity limits.**

C. Follow up discussion of financial procedures questions

- **During the audit discussion at the February meeting, questions arose about our separation of duties when processing financial transactions and payroll. A summary of how we perform these tasks was included in the agenda packet. At least 2 employees are involved in all financial transactions and payroll. Miller will ask our auditor what else we should be doing to address the concern about separation of duties since the concern is written up by the auditor every year.**
- **Resident Lyons feels that the auditor may be raising a red flag unnecessarily.**

V. NEW BUSINESS

A. Consideration and possible action on an insurance claim presented by Christina Hayden

- **The insurance claim was submitted to our insurance company, who recommended that the board deny the claim. Miller suggests following the recommendation by our insurance company and legal counsel to deny the claim.**
- **Unidentified #1– Has there been a valuation of the dollar amount of the claim? By automatically rejecting the claim, the money is just going to go to the insurance company and not the claimant.**
- **Ariane Lyons – Denying the claim seems like a slap in the face to the accuser. Are there other options? She does have knowledge that the case has been referred to the DA and an Internal Affairs investigation is ongoing.**
- **Jennifer Grady – Did the renter have a claim filed against them? Miller replied that he does not know.**
- **Miller cautioned that if we go outside the procedure he suggested, any liability payment that may result will be our responsibility and not the responsibility of our insurance company.**

Weatherford motioned to deny the insurance claim presented by Christina Hayden, seconded by Lemmon. Motion carried unanimously, 5-0.

VI. REPORTS

A. Staff Report

-
- **Our Easter Eggstravaganza will be held on April 4. Board member help is requested to flip pancakes.**
 - **140 people are registered for our Communicator.**
 - **Swim lesson registrations are in May. There are a few spots left in our 2026-2027 preschool program.**
 - **Feedback on our recreation programs is included in the agenda packet; parents are happy with our programs.**

B. Standing Committee Reports

1. HR

The HR committee is in the middle of the GM hiring process, with a pool of 7 applicants. Screening interviews are starting. Hiring action will be taken at the April meeting.

2. Facilities

Discussed in item IV B.

C. Security Report

- **Outliers are included in the agenda packet.**
- **Joyce Williams commented that our security company should be calling the Sheriff/CHP for e-bike issues. Pictures can also be sent to the Sheriff's Department.**
- **Weatherford would like to see the security report in summary form.**

VII. BOARD COMMENTS

Akroyd – Has there been any progress on the storage shed issue? Miller replied no.

VIII. CLOSED SESSION

A. Closed Session Conference with Real Property Negotiator pursuant to Government Code Section 54956.8

Property Locations: 970 La Sierra Drive, 1000 La Sierra Drive

Agency Negotiator: Colin Miller

Negotiating Parties: Arden Park Recreation and Park District and Sacramento County Water Agency

Under Negotiation: Property Negotiations

B. Closed Session pursuant to Government Code Section 54957 (b)
Public Employment-General Manager

The Board entered closed session at 8:18 pm. The closed session ended at 9:04 pm. There was no reportable action from the closed session.

IX. ADJOURN

Meeting adjourned at 9:04 pm.

**Board Chair
April 21, 2026**

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ARDEN PARK RECREATION AND PARK DISTRICT

REVENUE REPORT April 21, 2026

ACCOUNT	FY 2025-2026	TOTALS
94942900	Facility Rentals	
	Block	\$940
	Community Center	\$1,285
	Picnic Areas	\$3,613
	Pool	\$621
	Facility Rentals Total 94942900	\$6,459
96964600	Recreation Services	
Youth	All Day Explorers	\$510
	Baby Ballet/Pre-Ballet/Gymnastics/Tiny To1	\$3,120
	Before & After School Program 2025-2026	\$13,804
	Before & After School Program 2026-2027	\$2,114
	Camp Cresta Critters	\$366
	Explorers Seasonal Camps	\$3,425
	Explorers Summer Camp	-\$510
	Family Paint Class	\$108
	Little Explorers 2025-2026	\$4,568
	Little Explorers 2026-2027	\$200
	Tennis	\$1,500
	Preschool 2025-2026	\$9,026
	Preschool 2026-2027	\$3,298
Events	Easter Eggstravaganza	\$1,331
Adult	Country Line Dancing	\$1,294
	Craft Club	\$225
	Fit4Mom	\$66
	Jazzercise	\$304
	Time to Thrive	\$430
Financial	Credit from Account	-\$2,054
	Credit to Account	\$1,795
	Recreation Total 96964600	\$44,920
97979000	Miscellaneous Revenue	
	Cancellation Fee	\$116
	Donation	\$130
	Multi-Family Discount Repay	\$102
	Misc. Total 97979000	\$348
	TOTAL REVENUE	\$51,727

Financial Data March 11, 2026 through April 14, 2026

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD MEETING OF April 21, 2026
SALARIES AND WAGES

FISCAL YEAR 2025-2026

SUMMARY

REGULAR EMPLOYEES

1) Burr, Willie	Park Maintenance Supervisor	\$6,675
2) Dominguez, Angelo	Maintenance Worker I	\$3,818
3) Maesomy, Darcie	Recreation Supervisor	\$6,700
4) Massey, Darwin	Maintenance Worker I	\$3,818
5) Miller, Colin	General Manager	\$9,900
6) Phillips, Cathy	Operations Supervisor	\$6,700

Sub-total Regular Employees \$37,611

* FICA \$2,495

Deferred comp (employer contribution) \$2,634

May Kaiser(4518), May Co-Power(109) \$4,627

Sub-total Benefits \$7,261

Regular Employees & Benefits Total \$47,367

PART-TIME / SEASONAL EMPLOYEES

1) Aquatics	\$224
2) Preschool	\$4,714
3) Recreation Coordinator	\$2,108
4) Recreation Leader	\$7,818

Sub-total Part-time / Seasonal Employees \$14,864

* FICA \$922

Part-time / Seasonal Employees Total \$15,786

State of California EDD - Unemployment

CAPRI - Workers Comp.

* Employer contributions SUI(216) & Medicare (799) \$1,015

* Figures taken from Payroll Reports & Compass \$1,015

GRAND TOTAL \$64,168

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Totals from PP202606 & PP202607

ARDEN PARK RECREATION AND PARK DISTRICT
BOARD MEETING OF April 21, 2026

CLAIMS / BILLS APPROVED BY BOARD OF DIRECTORS

Fiscal Year 2025-2026

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	
1	Brooke Swan	20203900	mileage	\$15.08
2	Cathy Phillips	20203900	mileage	\$30.60
3	Darcie Maesomy	20203900	mileage	\$15.73
4	USB-Sac Co Parking	20203900	parking	\$3.50
5	Costco	20203900	dues	\$130.00
6	USB-CPRS	20206100	dues	\$150.00
7	USB-Amazon	20207600	office supplies	\$154.72
8	USB-Pinnacle Solutions	20208100	postage	\$536.76
9	USB-Pinnacle Solutions	20208500	printing	\$3,138.49
10	SMUD	20219100	street lights March	\$81.93
11	SMUD	20219100	6768691 April	\$2,237.62
12	SMUD	20219100	6768694 April	\$80.88
13	SMUD	20219100	6768695 April	\$62.78
14	PG&E	20219200	community center April	\$73.65
15	PG&E	20219200	pool heater April	\$1,448.90
16	Waste Management	20219300	Arden Park garbage April	\$349.31
17	Waste Management	20219300	Cresta Park garbage April	\$228.70
18	Sacramento County Utilities	20219500	Cresta Park sewer	\$138.70
19	Sacramento County Utilities	20219500	Arden Park sewer	\$351.19
20	Comcast	20219700	internet service	\$370.97
21	USB-Intermedia	20219700	phone service	\$202.27
22	Sacramento County Utilities	20219800	Arden Park water	\$1,080.59
23	USB-O'Reilly,Sac for Tractors	20220500	auto maint	\$264.64
24	USB-Amazon	20222600	expendable tools	\$614.78
25	Arden Village Service	20223600	Jan/Feb/Mar gas	\$1,180.17
26	Emigh Hardware	20223600	fuel	\$91.77
27	USB-Amazon	20226100	office equip maint	\$366.30
28	USB-Work World	20228200	shop equip maint	\$204.71
29	USB-Sam's Club	20232200	custodial supplies	\$359.49
30	McMurchie Law Firm	20253100	legal advice	\$702.00
31	California Security Agency	20259100	security - March	\$3,715.00
32	Clark Pest Control	20259100	pest control - March	\$118.00
33	Clark Pest Control	20259100	pest control - April	\$118.00
34	Fastbreak	20259100	Bit renewal	\$336.00
35	Fastbreak	20259100	password manager license	\$72.00
36	Peak Software	20259100	Sportsman renewal	\$4,001.25
37	USB-ADT,Crashplan,Connecteam	20259100	professional services	\$178.48
38	Alison Lloyd	20259100	ballet/gymnastics/Tiny Tots - March	\$1,444.80
39	Performance-ology	20259100	senior mobility - March	\$497.00
40	Thaddeus White	20259100	tennis - March	\$1,064.00
41	Tina Goins	20259100	line dancing - March	\$519.40
42	USB-Amazon,Chompsshop, Costco	20285200	after school	\$733.39
43	USB-Amzn,S&F,Spudnuts,Cboard Adv	20285200	Characters and Cookies	\$299.25
44	USB-Playtime Pony	20285200	Cresta Critters	\$150.00
45	USB-Target	20285200	Easter event	\$54.88
46	USB-Playtime Pony	20285200	Explorers Camp	\$150.00

47	USB-Playtime Pony	20285200	Fall Festival	\$992.50
48	USB-Target, S&F	20285200	Family Dance	\$202.88
49	USB-Playtime Pony,D Tree,Michaels	20285200	preschool	\$168.40
50	USB-Amazon,S&F	20285200	seasonal camps	\$158.01

TOTAL \$ 29,639.47

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Financial Data March 11, 2026 through April 14, 2026

ARDEN PARK RECREATION & PARK DISTRICT
 BOARD OF DIRECTORS MEETING OF **April 21, 2026**
 BILLS APPROVED BY BOARD OF DIRECTORS
BENEFIT ASSESSMENT DISTRICT
INDEX 9399397000

FISCAL YEAR 2024-2025

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Keller Supply	20210400	ag hort supplies	\$455.46
2	USB - Calif Turf Equip,Bud's Tree Svc	20210400	ag hort supplies	\$3,361.31
5	USB - Home Depot, Amazon	20211200	bldg maint supplies	\$174.07
6	Keller Supply	20212200	chemical supplies	\$1,808.73
7	Keller Supply	20212200	chemical supplies	\$80.01
8	USB - Leslie's Pool	20212200	chemical supplies	\$29.07
9	Emigh Hardware	20214200	land imp maint	\$32.29
10	USB - Home Depot,Amazon,Knox Co,Ewing Irrig	20214200	land imp maint	\$1,648.31

	TOTAL	\$7,589.25
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 USB = U.S. Bank CalCard

 CHAIRPERSON

 DIRECTOR

 DIRECTOR

 DATE

Financial data March 11, 2026 through April 14, 2026

ARDEN PARK RECREATION & PARK DISTRICT
 MEETING OF April 21, 2026
 BILLS APPROVED BY BOARD OF DIRECTORS

FIXED ASSETS

FISCAL YEAR 2025-2026

COST CENTER 9339334000 & 9399397000

<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1 Cap City Valuation	42420200	fire station appraisal	\$1,340.32
2 Home Depot	42420200	pool furniture	1,820.60
TOTAL			\$3,160.92

 CHAIRPERSON

 DIRECTOR

 DIRECTOR

 DATE

FINANCIAL DATA March 11, 2026 THROUGH April 14, 2026

COMPASS REPORTS FISCAL YEAR 2025/2026
GENERAL FUND Cash in Treasury

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
31-Jul-25	\$1,415,348	\$35,333	-\$205,486	\$1,245,195
31-Aug-25	\$1,245,195	\$36,960	-\$145,966	\$1,136,189
30-Sep-25	\$1,136,189	\$68,972	-\$106,001	\$1,099,160
31-Oct-25	\$1,099,160	\$46,324	-\$109,904	\$1,035,580
30-Nov-25	\$1,035,580	\$51,520	-\$90,508	\$996,592
31-Dec-25	\$996,592	\$49,035	-\$106,113	\$939,514
31-Jan-26	\$939,514	\$379,516	-\$114,630	\$1,204,400
28-Feb-26	\$1,204,400	\$57,407	-\$67,972	\$1,193,835
31-Mar-26	\$1,193,835	\$216,293	-\$142,476	\$1,267,652
30-Apr-26				
31-May-26				
30-Jun-26				

COMPASS REPORTS FISCAL YEAR 2025/ 2026
BENEFIT ASSESSMENT DISTRICT Cash in Treasury

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
31-Jul-25	\$101,231		-\$456	\$100,775
31-Aug-25	\$100,775		-\$3,037	\$97,738
30-Sep-25	\$97,738	\$1,810	-\$8,205	\$91,343
31-Oct-25	\$91,343	\$8	-\$14,545	\$76,806
30-Nov-25	\$76,806		-\$1,138	\$75,668
31-Dec-25	\$75,668		-\$639	\$75,029
31-Jan-26	\$75,029	\$96,427	-\$3,078	\$168,378
28-Feb-26	\$168,378		-\$2,501	\$165,877
31-Mar-26	\$165,877	\$7,544	-\$9,385	\$164,036
30-Apr-26				
31-May-26				
30-Jun-26				

Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. IV.A

Item Title

Consideration and possible action to approve a Memorial Donation Policy

Item Summary

Attached is an updated version of a proposed Memorial Donation Policy. Changes were made according to requests from the board when the draft policy was first presented.

Attachment

Draft Memorial Donation Policy
Proposed bench locations



Arden Park Recreation and Park District Memorial Donation Program

The Arden Park Recreation and Park District invites community members to honor loved ones through our **Memorial Donation Program**. This program provides a meaningful way to commemorate individuals while enhancing our parks for the enjoyment of all.

Donation Options

Participants may donate the following items:

- **Memorial Benches** – Placed in designated park locations. Optional bronze plaque available.
- **Memorial Trees** – Trees will be planted in designated park locations.

Program Details

- All donated items become the property of the **Arden Park Recreation and Park District**.
- The District reserves the right to deny a requested memorial based on requested language on memorial plaques
- Placement of benches and trees will be determined by District staff to ensure alignment with park master plans, accessibility, and long-term maintenance needs. The District may deny a memorial request based on available space.
- While we make every effort to honor the donor's preferred location, **the District reserves the right to relocate or remove items if necessary** due to park renovations, safety considerations, or other operational reasons.
- Donors will be notified if a relocation is planned, when possible.
- The standard lifespan for benches is 25-30 years; for trees, the District will make every effort to preserve and maintain them in a healthy condition.

Donation Process

1. Contact the District Office at 916-483-6069 to request a Memorial Donation Application.
2. Complete and submit the application along with your donation fee. The donation fee for a tree includes the tree and installation. The donation fee for a bench includes the bench, shipping, a concrete pad for mounting and equipment rental for unloading and placing the bench. If multiple bench requests coincide with each other, the shipping and equipment rentals costs could be shared. This would lower the overall cost for each bench.
3. District staff will review the application and work with the donor to finalize installation and plaque wording.

Memorial donations are a lasting tribute and help support our mission of maintaining beautiful, welcoming parks for the Arden Park community. We are honored to assist you in creating a meaningful remembrance.



ARDEN PARK RECREATION AND PARK DISTRICT MEMORIAL DONATION PROGRAM APPLICATION FORM

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____

Email: _____

DONATION TYPE (check one or more):

- Memorial Bench – Approximately \$3,000 for a single bench
- Memorial Tree – \$750 (includes tree and planting)

PREFERRED PARK LOCATION:

(Please list general area or park name; final placement will be determined by District staff)

BENCH PLAQUE INSCRIPTION (if applicable):

Plaques are custom made and may include text or photos. The price of the plaque depends on its size. The most commonly used size is 12"X12" which costs approximately \$600.

ACKNOWLEDGMENT:

By signing below, I acknowledge that all donated items become the property of the Arden Park Recreation and Park District. I understand that while efforts will be made to accommodate placement preferences, the District reserves the right to move, replace, or remove donated items at its discretion for maintenance, renovations, or operational needs.

Signature: _____ Date: _____





Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. IV.B

Item Title

Consideration and possible action to approve the recommendations of the Ad Hoc Security Committee

Item Summary

At the March 17, 2026 meeting the board reviewed and discussed the recommendations of the Security Ad Hoc committee. This item would approve the recommendations of the committee if passed.

- I. Facility Rentals
 - a. Verify ID for rental transactions
 - b. Verify if alcohol is going to be served and what type of event will be hosted
 - c. Increase cleaning deposit to \$500 for all renters
 - d. Have staff present for all social rentals
 - i. Develop check in/check out checklist that staff will enforce
- II. Facility Modifications
 - a. Maintain facilities in line with CPTED recommendations
 - i. Landscaping
 - I. Tree canopies raised to at least 6' above ground level
 - II. Trim climbing vines on fences back so people cannot hide in the vines
 - b. Signage
 - i. Revise park rules signs
 - ii. Maintain pavement markings
 - c. Explore possibility of adding security/pathway lighting at both parks
 - d. Add additional networked cameras at Cresta that will integrate with the system in place at Arden
- III. Restore park hours to 6:00 a.m. to dusk

Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. IV.C

Item Title

Discussion of recent developments in negotiations for purchase of the fire station located at 970 La Sierra Drive.

Item Summary

The board will discuss recent developments in the negotiations to buy the fire station.

Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. VII.A

Item Title

First reading of Arden Park Recreation and Park District Ordinance No. 2 Park and Facility Use Policies

Item Summary

This item is the first reading of an update to the District's Ordinance No. 2, Park and Facility Use Regulations. We are required to perform two readings before the board can act to approve the updates.

The update would add the following sections:

2.4.14 Fires.

Without a permit issued by the General Manager, no person shall ignite, maintain, or use any fire in any place within any park facility except in a barbecue cooker or other cooking device authorized by the District for that purpose. No person shall ignite or maintain a fire of materials deposited in any can, box, trench, pit, or other receptacle maintained for the purpose of garbage disposal or incineration. It shall also be unlawful to leave burning fuels such as water charcoal in an existing fire pit or barbecue grill in any District facility or park.

2.4.15 Fireworks

No person shall possess or ignite in any manner any firecracker or fireworks, including any article for the making of a pyrotechnic display within any District park or facility. Nothing contained in this section, however, shall prohibit any discharge or display of fireworks defined and classified as "safe and sane fireworks" in Section 12504 of the California Health and Safety Code at any public gathering or patriotic celebration provided a permit for such discharge or display has been obtained from the General Manager.

If desired, a motion from a Board member to waive the reading of the entire ordinance and to make it a part of the record would prevent having to read the entire ordinance during the meeting.

Note: At a previous meeting, there was a discussion of changing the hours of use of the parks. Staff reported that any change to the times would need to be modified in the ordinance. In fact, the ordinance states:

2.4. 5 Hours of Use

The General Manager is authorized to promulgate reasonable opening and closing hours for park facilities. No person shall enter, remain in, or camp in or on any park facility during the hours or any part of the hours said facility is closed without a Permit from the General Manager.

So the board's action to change the hours of use are all that is needed and section 2.4.5 does not need to be modified.

**CHAPTER 2.0
PARK AND
FACILITY USE
REGULATIONS**

2.1 General Provisions

2.1.1 Authority and Application

The policies stated herein shall constitute the content of an ordinance, adopted pursuant to Section 5780 et seq. of the California Public Resources Code and apply to all District facilities and parklands.

All persons entering upon District facilities and parklands shall abide by these rules and regulations of the District, the laws of the State of California, and all applicable County and/or municipal laws or ordinances that pertain to the provisions contained herein. Within the jurisdictional boundaries of the District, these District rules and regulations shall supersede all other local ordinances when they are in conflict, pursuant to Public Resources Code section 5786.1 (j).

The District, or its authorized representatives, shall diligently enforce the provisions of these regulations and may withdraw or revoke the privilege of access to, or use of any District parkland or facility for reasons of safety, security or resource protection; or from any person or group of persons violating any provision of these regulations or any other applicable law or ordinance.

2.2 Permit Requirements

2.2.1 Facility Rentals

The district has several facilities available for rental to the members of the public for usual activities such as birthdays, weddings or business meetings. Reservation of these facilities can only be done in person at the counter in the Community Center office. Rental rates are determined by the board of directors. No separate insurance coverages are required for these types of rentals.

2.2.2 Park or Facility Use Request

District parklands and facilities may be reserved for special events by members of the public, given the provisions of these regulations are complied with. Special events are described as any use that promotes a business, conducts business, provides instruction or, in any way utilizes District facilities for financial gain. All requests are subject to approval by the District administrator or his or her appointed representative.

In order to reserve a park or facility for use, the following information must be submitted for review:

- a. The name and address of the applicant;
- b. The name and address of the person, group, organization or corporation sponsoring the activity;

- c. The nature of the proposed activity;
- d. The dates, hours, and park facility for which the permit is desired;
- e. An estimate of attendance; and f. Any other information which the District Administrator, regarding public health, safety and welfare, finds reasonably necessary to a fair determination as to whether a Permit should be issued.

2.2.3 Permit - Standards for Issuance.

The District Administrator shall issue a permit (“Permit”) upon a finding that all of the following criteria have been complied with. After review of the request, the District Administrator shall issue a Facility Use Permit.

- a. That the proposed activity or use of the park and/or facility will not unreasonably interfere with or detract from the general public enjoyment of the park or facility;
- b. That the proposed activity or use will not unreasonably interfere or detract from the promotion of public health, welfare, safety, and recreation;
- c. That all conditions including, where applicable, the payment of fees, approval of the Board of Directors, and insurance coverage, are met;
- d. That the proposed activity or use is not reasonably anticipated to incite violence, crime, or disorderly conduct;
- e. That the proposed activity or use will not entail unusual, extraordinary, or burdensome expense or security operation by the District; and
- f. That the facilities or park areas subject to the Application have not been reserved for other use.

2.2.4 Required Insurance Coverage

No Permit shall be issued until the Applicant has supplied the District with a copy of a valid Certificate of Insurance evidencing public liability and property damage insurance coverage for the event or activity to be conducted on District property. Such insurance shall contain liability limits of not less than \$300,000 per person and \$1,000,000 per occurrence, and property damage limits of not less than an aggregate coverage of \$250,000. If alcoholic beverages are to be served or sold by the Applicant, the liability coverage limit per person shall be increased to \$500,000.

2.2.5 Failure to Obtain Permit

It shall be unlawful for any person, group, commercial entity, or agency, to use, occupy, or otherwise remain in any District parkland or facility for any event or activity for which the District charges a fee or requires an application without a Permit.

No person, group, commercial entity, or agency, whether public or private, shall hold, conduct, organize, take part in, address any meeting, organized gathering, celebration, parade, service, exercise, organized sporting event or any other group activity in District parklands and/or facilities without having filed the required Application with the District and receiving a Permit from the District permitting the activity or event specified in the Application on District property. Such activities and events include, but are not limited to (1) those that are noticed in any newspaper or other publication, poster, or flier; (2) those for which fees are required, or admission fees charged for participation or attendance; (3)

any commercial activity that is conducted for profit.

2.2.6 Permittee Compliance with Regulations

All persons who have filed a Park Use Application and received a Permit from the District shall comply with all regulations specified in this Ordinance, all other District rules and regulations, and all Park Regulations of the County of Sacramento applicable to the District, which are incorporated herein by this reference

2.2.7 Violation of Regulations

A violation of any of the provisions of this Chapter, or failure to comply with any of the regulatory requirements contained in this Chapter, is an infraction subject to the procedures described in Sections 19(c) and 19(d) of the California Penal Code.

The District Administrator shall have the authority to revoke a permit upon a finding of violation of any regulation contained in this Chapter or upon a finding of violation of other county ordinance or law of this state.

The District Administrator shall have the authority to eject from any park or facility any person acting in violation of the regulations contained in this Chapter.

2.2.8 Penalties for Violations

- a. Every violation of a regulation contained in this Chapter constituting an infraction is punishable by (1) a fine not exceeding \$50 for a first violation; (2) a fine not exceeding \$100 for a second violation of the same ordinance provisions within one year; (3) a fine not exceeding \$250 for each additional violation of the same ordinance provision within one year.
- b. Every violation of a regulation contained in this chapter constituting a misdemeanor is punishable by a fine not in excess of \$500 or by imprisonment in the County Jail for not more than 6 months.
- c. Each person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this Chapter is committed, continued or permitted by any such person, and shall be punished accordingly.
- d. Malicious injury or destruction of any real or personal property which constitutes vandalism under the provisions of Section 594 of the California Penal Code shall be punishable as either a misdemeanor or a felony.

2.2.9 Closure of Facilities.

The District Administrator shall have the authority to close any park area or facility or portion thereof and require the exit of all persons therein when he or she determines that conditions exist in said facility or portion thereof which presents a hazard to the facility or to public safety

2.2.10 Priority of Use

Any person using a park facility or portion thereof which may be reserved by obtaining a permit, but who has not obtained such a permit, shall vacate said area when holders of a valid permit present themselves.

2.2.11 Exhibiting Permit

No person shall fail to produce and exhibit a permit he or she claims to have upon request of any District employee or any peace officer who desires to inspect said permit for the purpose of enforcing compliance with any regulations in this chapter.

2.3 Park and Facility Fees

2.3.1 Purpose

Section 5780 et seq. of the California Public Resources Code provides that the District may charge for park and recreational services and facilities provided by the District so long as the charges do not exceed the cost of providing the service. The purpose of this Section is to provide for park and recreation fees to be charged by the District for various park and recreational services and facilities in amounts reasonably necessary to recover the cost of operating the District's parks and facilities and the costs of providing various recreational and instructional services.

2.3.2 Park Fees--Establishment.

By resolution duly adopted, the District Board of Directors may charge fees for park use and use of various facilities or services at one or more of the District's parks and recreation facilities, and add to, subtract from, increase or decrease or amend such charges at any time without amending the provisions of this ordinance.

2.3.3 Park Fees – Criteria

Park fees and user fees for District parks, recreation facilities and services within the District parks and facilities shall comply with the following criteria:

a. Park fees on a per person or per vehicle basis, or both, may be charged in amounts reasonably necessary to recover the costs of facilities, capital improvements, maintenance and operation of District parks and recreation facilities, enforcement and policing of regulations governing park and facility use, and associated administrative and overhead costs. Examples of the types of facilities and services for which fees may be charged include, but are not limited to, the following: parking; reservation of buildings and other facilities for exclusive use; participation in organized athletic programs or recreational programs.

2.3.4 Violations for Failure to Pay Fees

It is unlawful for any person to enter or remain in any park facility without having paid the required fee.

2.3.5 Schedule of Fees

The schedule of fees may be established by duly adopted resolution of the Board of Directors of District and shall be applicable to the District parks and recreation facilities during the hours of operation of those parks and facilities. The District Administrator shall determine the hours of operation of District parks and recreation facilities based on the following criteria:

- a. Weather conditions;
- b. Seasonal recreation activities scheduled or expected to occur at the parks or

- recreation facilities;
- c. Nature or extent of public use of the parks or recreation facilities;
- d. Cost effectiveness of operation of the parks or recreation facilities.

2.4 Regulated Activities

It shall be unlawful for any person to engage in any activity specified in this Section 2.4 in any District park or facility.

2.4.1 Selling and Advertising of Goods and Services

Within the boundaries of any park or recreation facility, no person shall sell, vend, peddle, expose, offer for sale, or distribute after sale to the public, any service, merchandise, or property, or sell tickets for any event. In addition, no person shall distribute, circulate, give away, throw, or deposit in or on any park or park facility any handbills, circulars, pamphlets, papers, or advertisements, which material calls the public attention in any way to any article or service for sale or hire. In addition, no person shall solicit or collect donations of money or other goods from the public. Such activities are only permitted in limited circumstances upon issuance of a Permit by the District Administrator.

2.4.2 Refuse.

No person shall dump, deposit, or release any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or trash in or on any park facility, except that refuse which is incidental to the use of the facility may be deposited in the receptacles provided therefor. For purposes of this section, an incinerator, stove, fire ring, barbecue, or other device used to contain fires or for cooking is not a proper receptacle for refuse or other waste material.

2.4.3 Animals

No person shall:

- a. Abandon any animal, dead or alive, within any park facility;
- b. Remove any animal not his own within any park facility.
- c. Bring into, maintain or allow in or upon any park facility any dog, cat, or other animal, unless such animal at all times is kept on a leash of sufficient strength and durability that it cannot be broken by the animal so leashed, and be under the full and complete physical control of its owner or custodian at all times. However, the District Administrator may designate by Permit areas and times within which persons may show, demonstrate, or train unleashed animals but under full control of their owners or custodians.
- d. Permit any animal owned by him, or in his possession, to be brought into or remain upon the premises of any park facility, if the District Administrator or his or her designee has given oral or written notice to remove that animal from such premises. The District Administrator may give such notice if such animal is known to the District Administrator to at any time have caused any injury or damage to any person, other animal or property of another while upon the premises of any District park or facility;

e. Permit or suffer any animal owned by him, or in his possession, custody, or control, to defecate upon park property or within a District facility without immediately removing such animal feces, placing said feces in a sealed bag or other sealed container, and placing such bag or container with feces in a proper refuse receptacle.

2.4.4 Motorized Vehicles

While within the boundaries of any park facility, no person shall drive any automobile, motorcycle, motor scooter, truck, or other motorized conveyance, except an authorized emergency vehicle, at a rate of speed exceeding 10 miles per hour, except as may be otherwise posted by the District, or in any case at speeds exceeding safe conditions dictated by prevailing circumstances.

While within the boundaries of any park or facility, no person shall drive or operate any automobile, motorcycle, motor scooter, trail bike, dune buggy, truck, or other motorized vehicle on other than designated roads, without a Permit from the District Administrator

No person shall operate any automobile or other motorized vehicle within the boundaries of any park facility unless such vehicle is currently licensed.

No person shall park any automobile or other motorized vehicle within any park facility except in areas specifically designated as parking areas. In no case shall any person park a motorized vehicle in a manner that presents a hazard to the public.

No person shall park or otherwise allow automobiles and other conveyances to remain within the boundaries of any park facility during the hours the facility is closed without a Permit from the District Administrator. No person shall abandon any motorized vehicle within the boundaries of a park facility. No person shall wash or repair any automobile or other motorized vehicle within the boundaries of any park facility. All motorized vehicles within the boundaries of any park facility shall be equipped with a properly installed muffler device which is in constant operation and which prevents excessive or unusual noise. No such muffler device or exhaust system shall be equipped with a cutout, bypass, or similar device.

2.4.5 Hours of Use

The District Administrator is authorized to promulgate reasonable opening and closing hours for park facilities. No person shall enter, remain in, or camp in or on any park facility during the hours or any part of the hours said facility is closed without a Permit from the District Administrator.

If gates to a District park or facility are locked or secured, it shall be unlawful to climb over, under or through the gate or fence to enter or exit any District park or facility. It shall also be unlawful for any person to cut any fence, chain or lock, or add a lock to any District gate or fence.

2.4.6 Amplified Sound on District Property

It is unlawful for any person to permit or cause any noise, sound, music or program to be admitted from any device within any District park or facility when such noise, sound, music or program is audible to a person of normal hearing sensitivity 100 feet from said device. This section shall not apply to the use of sound systems and other devices in the course of

an assembly or festival for which a Permit has been granted by the District Administrator.

2.4.7 Glass Beverage Containers-Prohibition

No person shall possess any cup, tumbler, bottle, jar or other container made of glass and used for carrying or containing any liquid for drinking purposes within any park or park facility which has been posted with signs prohibiting such possession, except in locations where such containers are permitted under the terms of a lease, concession agreement or Permit.

2.4.8 Concessions

- a. The sale of goods and services, including, but not limited to, food products, apparel, instructional lessons, and entertainment by natural persons or entities for commercial gain potentially adversely and seriously impacts the use of park lands and park facilities for use by the public for recreational purposes. Any such sales must be regulated through the use of concession contracts with the District to insure that the goods and services marketed will promote the beneficial use of park facilities for recreational purposes.
- b. It shall be unlawful for any person or entity to enter on and use park lands or facilities owned by the District for the purpose of selling goods or services for commercial gain without having first applied for and obtained from the District a concession contract authorizing the sales and otherwise regulating the time, place, and manner of such sales. The violation of this subsection shall be punishable as an infraction as provided this Chapter. The provisions of this section shall not be deemed to apply to the sale or distribution of newspapers, books, pamphlets, or other activity constituting protected speech under the First Amendment of the United States Constitution or comparable protections under the California Constitution.

2.4.9 Disturbing the Peace

It shall be unlawful for any person to engage in any course of conduct in any District park or facility that interferes with the reasonable use of District parks and facilities by the general public, after being advised by a District employee to cease such conduct.

It shall be unlawful to use any threatening, abusive, boisterous, loud, insulting, or indecent language or gestures that could impair the lawful use and enjoyment of District parks and facilities by the general public.

2.4.10 Failure to Obey

It shall be unlawful to refuse to leave the premises of any District park or facility when given a lawful order to do so by a District employee or a law enforcement officer.

2.4.11 Nudity

It shall be unlawful for any person to appear, swim, bathe, wade, sunbathe, walk or be in any District park or facility in any manner of dress, or lack thereof, as may be deemed inappropriate, lewd, or indecent by the District Administrator or any District employee. This section shall not apply to children under the age of five years or women in the process of breast feeding an infant.

2.4.12 Posting and Decorations

It shall be unlawful for any person to cut, carve, paint, mark, paste or fasten on any tree, fence, wall, building, monument, or other property in any District park or facility, any bill, advertisement, directional or informational signs, or inscriptions whatsoever without a prior Permit from the District Administrator.

It shall be unlawful for any person to attach or place any materials, devices, or equipment for the purpose of decorating or for any other purpose in any District park facility without first having obtained a Permit from the District Administrator.

It shall be unlawful for any person to place in or upon any vehicle left standing or parked within any District park or facility any written materials, including but not limited to, advertisements, handouts, handbills, circulars, leaflets, pamphlets, paper booklets or other printed or written material regardless of whether the content is commercial or noncommercial, without having received a Permit from the District Administrator.

2.4.13 No Smoking

For purposes of this subdivision, “smoke” and “smoking” shall include the carrying or holding of a lighted pipe, cigar or cigarette of any kind, or any other lighted smoking or vaping equipment or the emitting or exhaling the smoke of a pipe, cigar, cigarette, weed, plant or any vapor from other smoking or vaping equipment.

Smoking shall be prohibited in the following outdoor areas and buildings, and smoking shall be prohibited within twenty-five feet of or close enough to the following areas for smoke to travel into an area or building, where smoking is prohibited, whichever is greater.

- (1) Public events including, but not limited to, sports events, entertainment, speaking performances, ceremonies, and fairs
- (2) Playgrounds
- (3) Bleachers
- (4) Backstops
- (5) Sports fields and courts
- (6) Swimming Pool
- (7) Restrooms
- (8) Picnic Areas

2.4.14 Fires.

Without a permit issued by the General Manager, no person shall ignite, maintain, or use any fire in any place within any park facility except in a barbecue cooker or other cooking device authorized by the District for that purpose. No person shall ignite or maintain a fire of materials deposited in any can, box, trench, pit, or other receptacle maintained for the purpose of garbage disposal or incineration. It shall

also be unlawful to leave burning fuels such as water charcoal in an existing fire pit or barbecue grill in any District facility or park.

2.4.15 Fireworks

No person shall possess or ignite in any manner any firecrackers or fireworks, including any article for the making of a pyrotechnic display within any District park or facility. Nothing contained in this section, however, shall prohibit any discharge or display of fireworks defined and classified as "safe and sane fireworks" in Section 12504 of the California Health and Safety Code at any public gathering or patriotic celebration provided a permit for such discharge or display has been obtained from the General Manager.

2.4.15 Authority to Arrest and Cite

Any uniformed law enforcement officer shall have the authority and immunities of peace officers under Section 836.5 of the Penal Code and Public Resources Code section 5782.26 to make arrests and issue citations for infraction or misdemeanor violations of the regulations contained in this Ordinance, when the violation is committed in the presence of such law enforcement or security officer.

2.4.16 Severability

If any section, subsection, sentence, clause, phrase or portion of these regulations is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. VII.B

Item Title

Consideration and possible action to approve Resolution No. 26-04-02, Calling General District Election

Item Summary

The County of Sacramento is preparing for the November 3, 2026, General Election. Due to midterm appointments, board members Shetty, Weatherford, Lemmon, and Erickson are up for election.

Ms. Shetty, or the elected successor, will serve a regular four-year term until 2030.
Mr. Weatherford, or the elected successor, will serve a regular four-year term until 2030
Mr. Lemmon, or the elected successor, will serve a regular four-year term until 2030
Ms. Erickson, or the elected successor, will serve until 2028. The elected successor in 2028 will serve a regular four-year term.

This Resolution calls the election and requests that our election be consolidated with the General Election.

Attachments

Resolution No. 26-04-02

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

RESOLUTION NUMBER 26-04-02

WHEREAS, an election will be held within the Arden Park Recreation and Park District on November 3, 2026, for the purpose of electing four at-large Directors; and

WHEREAS, a statewide general election will be held within the County of Sacramento on the same day; and

WHEREAS Elections Code §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

THEREFORE, BE IT RESOLVED that the Arden Park Recreation and Park District requests the Board of Supervisors of Sacramento County consolidate the regularly scheduled General District Election with the Presidential Election to be held on November 3, 2026

BE IT FURTHER RESOLVED that the Candidate pays at the Voter Registration and Elections office for the publication of the candidate's statement, pursuant to Elections Code §13307. The limitation on the number of words that a candidate may use in his/her candidate's statement is 200 words; and

BE IT FURTHER RESOLVED that the District agrees to reimburse the Registrar of Voters for actual costs accrued for each election, such costs to be calculated by the proration method set forth in the County's current Election Cost to Allocation Procedures; and

BE IT FURTHER RESOLVED that the District certifies that there have been no changes to the District boundaries since the last election and there are no divisions in the District; and

BE IT FURTHER RESOLVED that if a tie vote makes it impossible to determine which of two or more candidates has been elected, the county elections official shall notify the Arden Park Board of Directors of the district thereof, and the Arden Park Board of Directors shall forthwith notify the candidates who have received the tie votes to appear before it either personally or by representative at a time and place designated by the Arden Park Board of Directors. The Arden Park Board of Directors shall, at that time and place, determine the tie by lot and the results thereof shall be declared by the Arden Park Board

of Directors. The candidate so chosen shall qualify, take office, and serve as though elected at the preceding general district election.

PASSED AND ADOPTED by the following vote on April 21, 2026

AYES:

NAYES:

ABSENT:

Chair, Board of Directors

NOTICE OF DISTRICT ELECTION
ARDEN PARK RECREATION AND PARK_DISTRICT

Notice is hereby given that a General Election will be held November 3, 2026, in this district.
The offices for which candidates may declare their candidacy are:

Four At-Large Board of Director Positions

Qualifications: Each candidate must be a California registered voter and a resident of the
district

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2537, on and after July 13, 2026, and must be filed not later than 5:00 p.m. on August 7, 2026. However, if a declaration of candidacy for an incumbent is not filed by August 7, 2026, any person other than the incumbent shall have until 5:00 p.m. on August 12, 2026, to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 7, 2026.

Board Chair
April 21, 2026

PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a "Notice of Election." The notice shall contain the date of the General Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Arden Park Recreation and Park District

The Voter Registration and Elections office will publish a combined election notice for all districts scheduled for election on November 3, 2026.

Board Chair
April 21, 2026

MAP AND BOUNDARY CERTIFICATION

The District hereby certifies that: Arden Park Recreation and Park District

No map and boundary changes have occurred since the November 5, 2024, Election, and that the map and boundary description that you have on file is current.

Board Chair
April 21, 2026

Arden Park Recreation and Park District Agenda Statement

Meeting Date: April 21, 2026

Item No. VII.C

Item Title

Consideration and possible action to approve Resolution No. 26-04-03 Directing the Preparation of the Engineer's Report for the Continuation of the Annual Assessment for the Arden Park Benefit Assessment District

Item Summary

The Landscaping and Lighting Act of 1972 requires a licensed professional engineer to prepare an annual Engineer's Report and other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Arden Park Benefit Assessment District as the first step in a three-step process in continuing the annual assessments for fiscal year 2026-2027.

Each year, an updated Engineer's Report, including updated budgets, scope of services, current legal justifications, and rate adjustments, should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Park Maintenance and Recreation Improvement District for fiscal year 2025-06. The services provided by SCI will include the preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in June of this year.

The services provided by SCI Consulting Group include the tasks required for the year-round administration of the District's assessments, including comprehensive property base auditing and levy accuracy confirmation on a parcel-by-parcel basis to ensure the District receives the most accurate assessment revenues and directly responding to property owner inquiries on toll-free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

Attachment

Resolution No. 26-04-03

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

RESOLUTION NUMBER 26-04-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARDEN PARK RECREATION AND PARK DISTRICT DIRECTING PREPARATION OF THE 2026-2027 ENGINEER'S REPORT FOR THE CONTINUATION OF THE ASSESSMENTS FOR ARDEN PARK BENEFIT ASSESSMENT DISTRICT

RESOLVED by the Board of Directors (the "Board") of the Arden Park Recreation and Park District (the "District"), County of Sacramento, State of California, that

1. On July 24, 1991, by its Resolution No. 919204, this Board ordered the formation of and levied the first assessment within the Arden Park Recreation and Park District, Benefit Assessment District {"Assessment District"} pursuant to the provisions of the Article XIID of the California Constitution and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).
2. The purpose of the Assessment District is to install, maintain, and service improvements within the Arden Park Recreation and Park District, as described in Section 3 below.
3. Within the Assessment District, the existing and proposed improvements to be undertaken by the Assessment District are generally described as Rehabilitation, remodels and/or improvements to pools, community centers, restrooms and concessions, turf, bridges and walkways, school parks and nature areas, street landscapes, pond banks, irrigation systems, entrance enhancements, tennis and basketball court lighting, playgrounds, picnic shelters, ball fields, and hardcourt areas. Operation and maintenance shall include irrigation, mowing, pruning, replacement of plants, pest control, painting, repair or resurfacing of paved areas, repair or replacement of plumbing, electrical and mechanical apparatus, furnishing energy for irrigation, lighting, heating and colling, repair or replacement of

irrigation systems, repair of structures, repair or replacement of curbs, gutters and sidewalks, repair or replacement of drainage facilities, repair or replacement of lighting and sound systems, repair or replacement of facility accessories such as tennis nets, pool equipment and playground equipment, repair or replacement of fences and signs and any other maintenance function deemed necessary by the Arden Park Recreation and Park District as approved by the Board of Directors.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the clerk of the Board of Directors for submission to the Board.

PASSED AND ADOPTED this 21st day of April 2026, by the following vote:

AYES:

NAYS:

ABSENT:

Board Chair



April 21, 2026
General Manager Report

Many have asked what my plans are going forward. Here you go:





Security Report

Calls for Service

Arden Parks & Recreation 1000 La Sierra dr,

Time

2026-03-25 9:52 AM

Illegal Camping

Call Summary

Caller is reporting a male sleeping at the playground in Arden Park

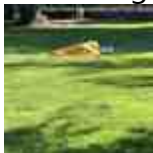
Disposition

Cpt. Stringer William 174

Disposition

I Cpt Stringer arrived at Arden Park, and found a white male around mid 30's sleeping on the grass near the playground area. When I reached the male I found there was a small white dog with him. I woke the male up, and advised he could not be camping in the park. The male started to argue, and become aggressive. The male was refusing to vacate the park. I asked the male to move away from the playground area, for the children. The male agreed, and gathered his belongs. While gathering his belongs, the male was shouting, and using strong profanity. I asked the male several times to lower his voice, as he was causing a disturbance. The male continued, and then started to move towards the other side of the park. I monitored the male to make sure he moved, or left the park. The male continued to shout at me while walking away. The male caused a disturbance until he reached the other side of the park. I then notified the Sheriff Department of the male causing the disturbance. I then went to the Park Offices, and advised them of the situation. The situation appeared to be clear as I departed.

Files/Images/Video



Patrol Reports

2026-04-06 9:00 PM

Depart

2026-04-06 9:10 PM

Patrol Details

I officer Amorette Robertson performed lockups at the Cresta Park location where I locked both bathroom doors and checked all points of entry for signs of vandalism disturbance or forced entry. At this time I found something pink all over the females restroom sink and door. No signs of disturbance or forced entry. Everything is all clear

2026-04-03 12:44 AM

Patrol Details

Patrol officer lozinto upon my arrival to Arden park I Patrolled the perimeter of the park In which this includes the bathrooms play grounds and tennis courts basketball court and the main office and the baseball diamond and the handball courts and the surrounding area all clear i ran to somebody on a motorcycle inside the parking lot in the park. I asked him to leave, and they politely, did. (Editor's note: the previous reports from this date indicate that the park gate was locked at park closing time.)

2026-04-02 12:33 AM

Patrol Details

Patrol officer lozinto upon my arrival to Cresta Park I Patrolled the perimeter of the park In which this includes the bathrooms play grounds and tennis court and basketball court and the surrounding area all clear Everything appears to be fine at this time Upon my arrival there was 3 individuals in park. I got out of the squad card started walking across the park towards him and they all took off running

2026-03-28 2:17 PM

Area(s) Patrolled

1000 la sierra Dr

Foot Patrol Details

Officer Munson started at foot patrol of 1000 La Sierra Dr. at approximately 1:17 PM. When I went into the park, the maintenance manager told me that there was an Indian fellow in a yellow shirt and tan khaki pants that was drunk with his kids and was spitting on other parents that were there. The maintenance person said that this had happened about 30 minutes before I pulled back into the park. The entire hour I was keeping a lookout to see if he would come back in cause a disturbance so I could trespass him and call the nonemergency line. Other than that, there were no disturbances at the park. All buildings are locked and secured besides the community center building because of them having activities going on today. There were no transients, no suspicious activity, other than what the maintenance man told me, and no vandalism whatsoever. Officer returning to duty.

2026-03-28 1:52 AM

Patrol Details

Patrol officer lozinto upon my arrival to Cresta Park I Patrolled the perimeter of the park In which this includes the bathrooms play grounds and tennis court and basketball court and the surrounding area all clear Everything appears to be fine at this time No suspicious activity no homeless activity 2 young girls were hanging out in the Park don't

they understand the dangers the could happen out hear at this time in the morning it's not a perfect world we livv in