



ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Board of Directors

Chair Rebecca Akroyd
Vice Chair Brian Weatherford
Secretary Lauren Erickson
Robert Lemmon
Nora Shetty

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

October 20, 2026

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

- A. Welcome
- B. Roll Call and Announcement of a Quorum
- C. Agenda Approval

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

- A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

III. CONSENT AGENDA

- A. Approval of the minutes of the Board Meeting held on September 15, 2026
- B. Financial Reports
 - 1. Revenue
 - 2. Salaries
 - 3. General Fund Bills
 - 4. Benefit Assessment Bills
 - 5. Fixed Asset Bills
 - 6. Cash in Treasury
- C. Report on pending litigation

IV. OLD BUSINESS

V. NEW BUSINESS

- A. Review and discussion of Master Plan progress and next steps
- B. Discussion and possible action on potential budget issues
- C. Discussion of Cresta Park maintenance and field recommendations

VI. REPORTS

- A. Staff Report
- B. Standing Committee Reports
 - 1. Facilities Committee
 - 2. HR Committee
- C. Security Report

VII. BOARD COMMENTS

VIII. ADJOURN

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54954.2(a)(3). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under [Section 54954.3](#). In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.



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Sacramento, CA 95864
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Board of Directors

Chair Rebecca Akroyd
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MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

September 15, 2026

7:00 pm – Arden Park Community Center

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I. CALL TO ORDER

A. Welcome

Akroyd called meeting to order at 7:00 pm.

B. Roll Call and Announcement of a Quorum

Akroyd announced a quorum.

**Directors present: Akroyd, Erickson, Lemmon, Shetty,
Weatherford**

Staff present: Phillips

C. Agenda Approval

No changes made to agenda.

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer.

Randi Olson – Cresta Way resident

There were recent issues with a large party at Cresta Park that did not leave the park at closing time. Security was there but they had a difficult time getting them to leave. Staff needs to turn the sprinklers on at closing time. She is all for everyone using the park but we need to get them out earlier.

III. CONSENT AGENDA

A. Approval of the minutes of the Board Meeting held on August 18, 2026

B. Financial Reports

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills

6. Cash in Treasury

Adoption of Resolution 26-09-12 formalizing the recommendation of an appointment to the District Board.

Shetty motioned to approve the Consent Agenda, seconded by Weatherford. Motion carried unanimously, 5-0.

IV. NEW BUSINESS

A. Consideration and possible action to declare select District property as surplus

A listing of District property that staff is recommending be declared as surplus is included in the Agenda Packet. Once declared as surplus, staff can take action to sell at auction through the government surplus marketplace GovDeals.

Lemmon questioned what happens if something does not sell? In this instance, the property has no value and can be disposed of appropriately.

Lemmon motioned to approve the declaration of select District property as surplus, seconded by Erickson. Motion carried unanimously, 5-0.

V. REPORTS

A. Staff Report

- **Upcoming events include Tents in Town on September 12-13, Music in the Park on September 19, Movie in the Park on October 2, and Fall Festival on October 17.**
- **New programming includes Youth Soccer Conditioning and the return of Adult Trivia Night. Staff is working on a proposal with a new instructor to revive the Youth Etiquette program after the departure of our prior instructor.**
- **The parking lot repair, paving and striping project, the concrete repair project, and the Cresta camera installation were all completed timely and within budget.**
- **Our new park utility vehicle was delivered, park rules signage is in the works, and a meeting is set with a landscape and irrigation specialist to discuss park improvements.**
- **Phillips attended the Arden Park Neighborhood Association Member Appreciation Social.**

Weatherford noted that turf improvement is a capitol project that is worth exploring, especially fixing the field at Cresta. We should understand our options and discuss a timeline for potential improvements.

Resident Olson mentioned that 10 years ago a proposal was submitted to redo the turf at Cresta for \$10,000.

B. Security Report

- **Calls for Service and Outliers are reported in the agenda packet. Our timely park closure rate improved to 85%.**
- **Erickson suggested that we hire an off-duty sheriff to patrol the parks occasionally as they may be more effective at enforcement than our security company. They can write citations; there is no consequence to violators if security officers are unable to do this.**
- **A counter to this is that the high cost of hiring sheriff deputies may be prohibitive, and deputies might not even be interested in picking up the patrol shifts.**
- **Akroyd suggested agendizing this issue at a future meeting as a budget issue to address potential security issues.**

VI. BOARD COMMENTS

- **Lemmon received positive comments from 2 families that enjoyed the Tents in Town event and were very happy with the food.**
- **Lemmon has had many families reach out to express interest in pickleball courts at Cresta. He suggested developing a process to get feedback from residents. Cost must also be discussed. This should happen as part of a larger Master Plan discussion.**
- **Shetty mentioned the new, technically advanced playground equipment at the recently constructed Empowerment Park, located in the Mission Oaks Park District.**
- **Public comment: Resident Olson noted that several people are not in favor of the pickleball conversion. This project would bring in a lot of people and cars to a park that is already experiencing usage issues.**

VII. ADJOURN

Shetty motioned to adjourn the meeting, seconded by Weatherford.

Motion carried 5-0.

Meeting adjourned at 7:39 pm.

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ARDEN PARK RECREATION AND PARK DISTRICT		
REVENUE REPORT Oct 20, 2026		
ACCOUNT	FY 2026-2027	TOTALS
94942900	Facility Rentals	
	Community Center \$616	
	Picnic Areas \$1,903	
	Facility Rentals Total 94942900	\$2,519
96964600	Recreation Services	
Youth		
	All Day Explorers Program \$1,095	
	Baby Ballet/Pre-Ballet/Gymnastics/Tiny Tots \$1,848	
	Before & After School Program 2026-2027 \$17,438	
	Characters & Cookies - Spiderman & Friends \$75	
	Little Explorers 2026-2027 \$5,040	
	Preschool 2026-2027 \$12,248	
	Tennis \$720	
Events		
	4th of July Kid Zone Sponsorship \$500	
	Fall Festival \$2,835	
	Tents in Town \$225	
Adult		
	Adults Night Out - Halloween Trivia Night \$30	
	Country Line Dancing \$2,226	
	Craft Club \$643	
	Fit4Mom \$60	
	Intro to American Mah Jongg \$700	
	Jazzercise \$291	
	Time to Thrive \$550	
Financial		
	Credit from Account -\$574	
	Credit to Account \$263	
	Recreation Total 96964600	\$46,212
97979000	Miscellaneous Revenue	
	Cancellation Fee \$98	
	Misc. Total 97979000	\$98
	TOTAL REVENUE	\$48,829
Financial Data Sep 9, 2026 through Oct 13, 2026		

ARDEN PARK RECREATION & PARK DISTRICT
BOARD MEETING OF Oct 20, 2026

SALARIES AND WAGES

FISCAL YEAR 2026-2027

SUMMARY

REGULAR EMPLOYEES

1)	Burr, Willie	Park Maintenance Supervisor	\$6,675
2)	Dominguez, Angelo	Maintenance Worker I	\$3,880
3)	Macesomy, Darcie	Recreation Supervisor	\$6,700
4)	Massey, Darwin	Maintenance Worker I	\$3,818
5)	Phillips, Cathy	General Manager	\$8,150
6)	Sanchez, Jennifer	Operations Supervisor	\$6,392
Sub-total Regular Employees			\$35,615
* FICA			\$2,355
Deferred comp (employer contribution)			\$2,485
Nov Co-Power (109) Sept. Kaiser (3393)			\$3,502
Sub-total Benefits			\$5,987

Regular Employees & Benefits	Total	\$43,957
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PART-TIME / SEASONAL EMPLOYEES

1)	Aquatics	\$124
2)	Facility Monitor	\$150
3)	Preschool	\$4,474
4)	Recreation Coordinator/Specialist	\$2,169
5)	Recreation Leader I and II	\$7,238
6)	Scorekeeper	\$260
7)	Special Event	\$790
Sub-total Part-time / Seasonal Employees		\$15,205
* FICA		\$943

Part-time / Seasonal Employees	Total	\$16,148
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State of California EDD - Unemployment

CAPRI - Workers Comp.

* Employer contributions SUI (105) & Medicare (771) \$876

* Figures taken from Payroll Reports & Compass

\$876

GRAND TOTAL	\$60,981
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CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Totals from PP202618 & PP202619

ARDEN PARK RECREATION AND PARK DISTRICT

BOARD MEETING OF Oct 20, 2026

CLAIMS / BILLS APPROVED BY BOARD OF DIRECTORS

Fiscal Year 2026-2027

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	
1	USB - Daily Journal Corp	20200500	advertising	\$193.60
2	USB - CA Special District Assoc	20202900	conference expense	\$825.00
3	Jennifer Sanchez	20203900	Sept mileage reimbursement	\$29.49
4	USB - CA Park and Rec	20206100	membership dues	\$170.00
5	USB - Office Depot, Amazon, Trader Joe's, Target, Zazzle, Vistaprint	20207600	office supplies	\$436.81
6	SMUD	20219100	street lights Sept	\$81.93
7	SMUD	20219100	6768695 Oct Cresta	\$71.83
8	SMUD	20219100	6768691 Oct Arden	\$2,977.81
9	SMUD	20219100	6768694 Oct Arden	\$128.16
10	Bliss Power Lawn Equip	20215100	mech syst maint	\$143.04
11	PG&E	20219200	community center Sept	\$8.66
12	PG&E	20219200	pool heater Sept	\$33.10
13	Waste Management	20219300	Cresta Park garbage Oct	\$240.53
14	Waste Management	20219300	Arden Park garbage Oct	\$367.38
15	Sac County Utilities	20219500	Cresta Park sewer	\$148.70
16	Sac County Utilities	20219500	Arden Park sewer	\$376.51
17	Comcast	20219700	Internet	\$370.97
18	USB - Intermedia.net	20219700	phone	\$202.18
19	Sac County Utilities	20219800	Arden Park water	\$5,322.78
20	Emigh Hardware	20222600	expendable tools	\$25.84
21	Arden Village Service	20223600	Arden Village Service July/Aug/Sept Gas	\$1,757.48
22	USB - Costco, Amazon	20232200	custodial supplies	\$701.72
23	Clark Pest Control	20259100	Pest control - Arden	\$123.00
24	California Security Agency	20259100	Aug patrol/guard services	\$4,165.00
25	Fastbreak Tech	20259100	Office 365 annual renewal	\$2,129.00
26	FlexTG	20259100	copier - June	\$151.72
27	Capture Technologies	20259100	Brivo subscription renewal	\$892.00
28	FlexTG	20259100	copier - Oct	\$125.41
29	Capture Technologies	20259100	Open Eye subscription renewal	\$521.00
30	Clark Pest Control	20259100	Clark Pest Control Arden	\$123.00
31	Fastbreak Tech	20259100	Splashtop Annual renewal	\$72.00
32	California Security Agency	20259100	Sept patrol/guard services	\$3,835.00
33	Tina Goins	20259100	line dancing - Sept	\$1,075.90
34	Thaddeus White	20259100	tennis - Sept	\$708.00
35	Alison Lloyd	20259100	ballet/gymnastics/Tiny Tots - Sept	\$940.80
36	Performance-ology	20259100	senior mobility - Sept	\$451.50
37	USB- Connecteam, Starlink, Paddle.net, Signs.com, Amazon, Home Depot, Amazon B2B Prime, ADT	20259100	Professional services	\$863.64
38	Stephen Christopher Buzzard	20285200	DJ services - fall festival	\$700.00
39	4 Brothers Entertainment LLC	20285200	Fall Festival	\$2,481.15
40	Greater Sacramento Softball Assoc.	20285200	GSSA - Aug umpires	\$942.56
41	Andre Johnson	94942900	Refund - community center deposit	\$110.00
42	USB- Greater Sacramento Softball Association	20285200	adult sports	\$275.84
43	USB - Amazon, Arden Hills Express W&D, Bel Air, OfficeMax, Costco	20285200	after school	\$485.50
44	USB- Amazon, TPT, Target	20285200	Little Explorers	\$303.08
45	USB - Don Quixotes Grill, Amazon, Smart&Final	20285200	Explorers camp	\$575.92
46	USB - Swank Motion Pics, Amazon	20285200	Movie in the park	\$1,274.99
47	USB - Adobe Inc, Amazon, TPT, Discount School Supply	20285200	preschool	\$537.86

48	USB - Amazon	20285200	rec supplies	\$147.73
49	USB - Amazon, Target, Dollar Tree	20285200	Adults Night Out	\$220.95
50	USB - Amazon, Wilson Trophy	20285200	Car Show	\$394.89
TOTAL				\$ 39,240.96

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Financial Data Sep 9, 2026 through Oct 13, 2026

ARDEN PARK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING OF **Oct 20, 2026**
BILLS APPROVED BY BOARD OF DIRECTORS
BENEFIT ASSESSMENT DISTRICT
INDEX 9399397000

FISCAL YEAR 2026-2027

	<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
1	Heritage Landscape	20210400	agri/hort supplies	\$2.46
2	Emigh Hardware	20211200	building maint	\$4.96
3	Emigh Hardware	20211200	building maint	\$87.27
4	USB - Stanley Steemer	20211200	building maint	\$250.00
5	Keller Supply	20212200	chem supplies	\$1,870.72
6	Emigh Hardware	20214200	land imp maint	\$22.29
7	Emigh Hardware	20214200	land imp maint	\$190.62
8	USB - Amazon	20214200	land imp maint	154.25
				TOTAL \$2,582.57

USB = U.S. Bank CalCard

CHAIRPERSON

DIRECTOR

DIRECTOR

DATE

Financial data Sep 9, 2026 through Oct 13, 2026

ARDEN PARK RECREATION & PARK DISTRICT
MEETING OF **October 20, 2026**
BILLS APPROVED BY BOARD OF DIRECTORS

FIXED ASSETS

FISCAL YEAR 2026-2027			
COST CENTER 9339334000 & 9399397000			
<u>SUMMARY</u>	<u>ACCT</u>	<u>ITEM</u>	<u>AMOUNT</u>
No expenses for this board report			
TOTAL			\$0.00

CHAIRPERSON	DIRECTOR
DIRECTOR	DATE

FINANCIAL DATA Sept 9, 2026 THROUGH Oct 13, 2026

COMPASS REPORTS FISCAL YEAR 2026/2027
GENERAL FUND Cash in Treasury

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
31-Jul-26	\$1,516,061	\$33,280	-\$142,077	\$1,407,263
31-Aug-26	\$1,407,263	\$25,295	-\$170,018	\$1,262,540
30-Sep-26	\$1,262,540	\$32,934	-\$148,289	\$1,147,186
31-Oct-26				
30-Nov-26				
31-Dec-26				
31-Jan-27				
28-Feb-27				
31-Mar-27				
30-Apr-27				
31-May-27				
30-Jun-27				

COMPASS REPORTS FISCAL YEAR 2026/ 2027
BENEFIT ASSESSMENT DISTRICT **Cash in Treasury**

Report Period	Beginning Balance	Period Income	Period Expenses	Ending Balance
31-Jul-26	\$110,547		-\$781	\$109,766
31-Aug-26	\$109,766		-\$523	\$109,243
30-Sep-26	\$109,243		-\$3,112	\$106,131
31-Oct-26				
30-Nov-26				
31-Dec-26				
31-Jan-27				
28-Feb-27				
31-Mar-27				
30-Apr-27				
31-May-27				
30-Jun-27				

Arden Park Recreation and Park District Agenda Statement

Meeting Date: October 20, 2026

Item No. V. A

Item Title

Summary and Discussion of Master Plan Progress

Item Summary

This item is to reacquaint staff and the Board with the Park Master Plan that was presented and approved in 2022. The Master Plan is intended to guide implementation of improvement projects over a 10-year period.

Discussion will include the Master Plan data collection procedures, recommended improvement projects, projects completed to date, and next steps in the Master Plan implementation process.

Attachment

Master Plan Progress Update

Master Plan Progress Update

10/20/2026

Background

The APRPD Master Plan was approved by the Arden Park Board of Directors on 8/23/2022. The Master Plan is intended to guide implementation of improvement projects over the next 10 years.

Gates and Associates, a Landscape Architecture, Urban Design and Land Planning firm, developed the 2022 Master Plan. Outreach was conducted online and in-person to reach as many residents as possible. An estimated 650 people provided their input on the Master Plan.

Online engagement included:

- project webpage on the District website
- virtual stakeholder and focus group interviews
- community survey
- emails
- social media
- public webinar

In-person engagement included:

- community survey
- Advisory Board presentations
- booths at a District event and a pop-up event

The District has operated on a pay-as-you-go basis for the past several years. Addressing all the projects in the Plan would take many years and completion of all projects may not be feasible without other funding sources.

This Master Plan Progress Update is intended to revisit the current park elements that respondents rated most highly, the new features they identified as most valued, and the improvements recommended for each park. This updated assessment will assist Board members and District staff in evaluating priorities and guiding the short-term and long-term implementation of the Master Plan.

Favorite Elements at Both Parks

Top 6 Favorite Elements Currently at Arden Park

Rank	Element	Favorite
1	Trees	77%
2	Lawn Space for Informal Use	69%
3	Playground and Play Elements	59%
4	Picnic Areas/Tables	45%
5	Walking/Jogging Path	43%
6	Community Center	43%

Top 3 Favorite Elements Currently at Cresta Park

Rank	Element	Favorite
1	Trees	74%
2	Lawn Space for Informal Use	70%
3	Playground and Play Elements	65%

Highest Rated New Elements

The highest rated new elements to improve the parks were:

10 Highest Ranked Elements to Improve the Parks

Multi-use Paths (Weighted Score: 556)



Off-leash dog area (460)



Expanded Aquatics Facility (391)



Updated Community Center (387)



Updated Playground (373)



Pickleball Court (340)



Performance/Stage Area (325)



Exercise Equipment Stations (299)



Bocce Ball Court (298)



Public Art (186)



Master Plan Recommendations

The recommendations for Arden Park with the % of community votes in support and cost estimates were as follows:

Project Item	% in Support	Estimated Cost
Extended Loop Path	96%	\$98,400 - \$162,360
New Pool	86%	\$2,701,000 - \$4,456,650
Redo Existing Basketball Court	86%	\$38,863 (actual cost)
Update Existing Playground	82%	\$901,000 - \$1,352,250
New Zero-Entry Water Play Feature	80%	\$515,000 - \$849,750
New Community Center	65%	\$12,519,125 - \$20,656,556
New Pickleball Courts	62%	\$405,600 - \$669,240
Repave Existing Tennis Courts	39%	\$171,250 (actual cost)
Sound Wall	N/A	\$129,800 - \$214,170

The recommendations for Cresta Park with the % of community votes in support and cost estimates were as follows:

Project Item	% in Support	Estimated Cost
Extended Loop Path	91%	\$263,840 - \$435,336
Improve Existing Soccer Field	86%	\$1,188,000 - \$1,960,200
Update Existing Playground	81%	\$1,073,500 - \$1,771,275
New Picnic Area	79%	\$87,300 - \$144,045
New Bocce Court	78%	\$183,500 - \$302,775
New Concrete Plaza	41%	\$47,220 - \$77,913

Note: The 2 highlighted recommendations, Redo Existing Basketball Court at Arden Park and Repave Existing Tennis Courts at Arden Park, have been completed. Actual costs of completion are noted.

Other Data

Recommended items in the 2022 Master Plan that were also recommended in the 2004 Master plan but never completed:

2004 Master Plan Recommendations for Cresta Park

Recommendation	Current Status
Replacement of the existing restroom and storage building.	Completed
Removal of the existing substandard basketball court.	Completed
Addition of a pedestrian walk through the middle of the park and along the Streets on the eastern half of the park.	
Consolidation of the two picnic areas into a group picnic area with 4 tables and barbeque located between the children's play area and the soccer field.	Completed
Removal of the liquid amber trees next to the tennis court.	Completed
Additional trees to provide shade for the play areas.	Completed
Additional security lighting.	Completed
A drinking fountain that would serve the picnic and play areas.	Completed
Regrade the soccer field and install a drainage system to address problems with the field becoming soggy in the winter.	

Arden Park Recreation and Park District Agenda Statement

Meeting Date: September 15, 2026

Item No. V. B

Item Title

Discussion and possible action on potential budget issues going into the second quarter of FY 2026-2027.

Item Summary

The following budget categories will be reviewed:

1. Fuel Expense – Higher fuel prices continue to impact this expense category. Despite budgeting for a higher-than-normal increase during the budget preparation process, 32% of the annual budget was expended in the first quarter. Staff will continue to monitor this account.
2. Security Expense – Two issues are anticipated:
 - Security costs are projected to increase in 2027 due to APNA's reduction in security patrols from seven nights to five nights per week. As a result, we will incur additional charges for guard travel time to and from our parks on nights not covered by the neighborhood patrol. Our security vendor has agreed to maintain current rates through the end of 2026; however, a fee increase is anticipated in 2027.
 - With the upcoming time change and dusk arriving earlier, park closure times will also change. Closing Cresta Park earlier (approximately 5 pm) would require a separate guard trip, as neighborhood patrols would not have started and Arden Park requires later closure due to activities and rentals. Historically, the added cost of earlier closures at Cresta Park has not been incurred because a separate, earlier trip was not considered necessary. The additional cost would be \$435/month.

Arden Park Recreation and Park District Agenda Statement

Meeting Date: October 20, 2026

Item No. V. C

Item Title

Discussion of Cresta Park maintenance and field recommendations

Item Summary

This item is to summarize a meeting that GM held with Robert Bohn, a landscape and irrigation specialist, to discuss field and maintenance issues at Cresta Park. A park walk and thorough discussion was conducted on tree and landscape maintenance, field and turf improvements, and irrigation issues.

Attachment

Cresta Park Maintenance Recommendations

Cresta Park Recommendations

Trees

1. Start a Tree Binder

- Record which trees were removed or trimmed and the date.
- Note the safety concern or risk being addressed.

2. Prioritize Tree Safety

- Focus on safety and risk reduction before appearance.
- Maintain 8-foot clearance; nothing should hang below 8 ft where a person could reach or grab it.
- If a limb falls or shears off, address the damage promptly and make a clean cut.

3. Evaluate Leaning Trees

- Evaluate leaning trees for safety concerns.
- Reduce weight when needed.

4. Document Silver Maple Pruning

- Document that the two silver maples by the picnic area were pruned for safety reasons.

Planting Beds

1. Replace the Desert Willows

- Remove the existing desert willows.
- Plant replacement trees farther from the walkway and light pole.
- Decide between 1-gallon and 5-gallon trees.

2. Remove Three Cork Oaks

- Remove the three staked cork oaks that are not developing properly.

3. Address Weed Control

- Focus on the primary weed problems, currently sedge and Bermuda grass.
- Consider a low-level broadleaf herbicide.
- Confirm appropriate licensing before spraying.
- Post warning signs and keep people off treated areas for 4 hours.

Irrigation

1. Complete an Irrigation Audit

- Check every irrigation station and every sprinkler head.
- Watch each spray pattern.
- Adjust heads as needed.

- Flag sprinkler heads and change all nozzles.
- Recheck and adjust the system.

2. Address Low Irrigation Pressure

- Evaluate whether a new pump is needed.
- If pressure is too low, try smaller nozzles.
- Increase run time as needed, potentially doubling the run time.

Fields & Turf

1. Address Soccer Field Compaction

- Focus on compaction from cleats rather than treating it primarily as a drainage issue.
- Aerate the field once per year.
- Get a turf professional's quote for aeration, adding soil, creating small mound/grade adjustments, and seeding.
- Budget approximately **\$20,000–\$30,000** for professional soccer-field work in early spring.

2. Maintain the Rest of the Park

- Spray as needed, aerate, and seed.
- Check with other park districts about borrowing equipment.
- Use the fertilizer/seed slinger already available in the maintenance yard.
- Budget approximately **\$2,000 per year** for this work.

3. Manage Herbicide Applications

- Confirm spraying is done by someone working under the appropriate license.

Equipment

1. Evaluate a Stand-On Zero-Turn Mower

- Research purchasing a small stand-on zero-turn mower.
- Use the large mower for open areas.
- Avoid using the large mower around trees and in tight areas.
- Avoid tight turns that could damage trees or landscaping.

Priority & Timing

1. Short Term

- Start the Tree Binder.
- Address tree safety and 8-foot clearance.
- Remove/replace problem trees in planting beds.
- Determine the appropriate weed-control approach.

- Plan the winter irrigation audit.
- 2. Plan for Winter / Early Spring**
 - Complete the irrigation audit.
 - Evaluate pump/nozzle changes.
 - Plan annual field aeration.
 - Get soccer-field turf quotes.
 - Plan park-wide aeration and seeding.
- 3. Make Budget & Equipment Decisions**
 - Soccer field professional work: **\$20K–\$30K.**
 - Park turf program: **~\$2K/year.**
 - Evaluate pump purchase.
 - Evaluate stand-on zero-turn mower purchase.



Staff Report 10-20-2026

Events

- Our biggest event of the year, Fall Festival, is happening on October 17th. We are excited to announce some changes for this year, including some new craft vendors and food trucks, a move to a shadier spot for the cake walk, a DJ instead of a band, and more demonstration-style vendor booths. Festival favorites that are returning include the petting zoo, pumpkin patch, and beer garden. We are once again partnering with Mariemont Elementary, who will be providing all the carnival games, photo booth, and face painting. Staff is excited to share all the fun with friends and neighbors.

Programs

- Our Craft Club event for November is a Harvest Floral workshop on November 12th, which includes all the material to create a fall flower arrangement, a sweet treat, and warm apple cider.
- Our next Characters and Cookies event is November 14th, featuring Spiderman and Friends!
- An Introduction to American Mah Jongg class will be held on November 15th. This is a class for beginners. More dates will be announced soon.

Parks and Maintenance

- Maintenance staff has been busy with end-of-summer projects at Cresta Park, including fence repairs and pressuring washing of the restrooms and covered picnic area.
- Drinking fountain repairs were made at both parks.

Staff Updates

- GM attended Capri webinars on Safety Visitations, Vector Training Systems, and Employee Performance.
- GM attended the October APNA Board Meeting.
- GM attended the Director's Academy convention.



Security Report

09/15/2026 to 10/13/2026

Calls for Service

No calls for service were reported during this period.

Outliers

No outlier events were recorded by security staff.

The chart below shows rule violations or safety issues that were addressed by security.

Violation	Arden Park	Cresta Park
Amplified Sound	1	0
Drugs	1	0
E-Bikes	4	1
Glassware	2	0
Golf Carts	1	1
Graffiti	1	2
Homeless	3	0
Litter	4	5
Misc. (broken sprinkler, wasp nest, bike ramp)	0	3
Off-Leash Dogs	0	1
Portable Grills	4	0
Restroom Misuse (litter, games, vandalism)	2	3
Tennis Court Misuse (litter, climbing fence)	1	1
Total	24	17

Park Closures

Cresta Park: 27 timely closures (90%).

Summary

During this reporting period, no calls for service or outlier events were recorded by security staff. Arden Park reported 24 violations or safety issues, while Cresta Park reported 17. The most common issues at Arden Park were litter, e-bikes, and portable grills. The most common issues at Cresta Park were litter and restroom misuse.

Security completed 27 timely closures at Cresta park, achieving a 90% timely closure rate.

No complaints from residents or park users were received by staff.