

ARDEN PARK RECREATION AND PARK DISTRICT

1000 La Sierra Drive
Sacramento, CA 95864
(916) 483-6069

Minutes

MEETING OF THE BOARD OF DIRECTORS

January 16, 2018

7:00 pm – Arden Park Community Center

This meeting will be held at the above-stated location. This location is accessible to the public, and a member of the public may address the Board of Directors at this location. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 483-6069. Requests should be made as early as possible, and preferably at least one full business day in advance of the start of the meeting. Documents and materials related to an open session item on this agenda submitted to this Board after distribution of the agenda packet are available for public inspection and copying at The District office located at the address listed above during normal business hours.

I. CALL TO ORDER

A. Welcome

B. Roll Call and Announcement of a Quorum

Chairman Defanti called the meeting to order at 7:00 p.m. and announced a quorum.

Directors Present: Defanti, Andrews, Lites, Ross, Heltzel

Staff Present: Miller

C. Agenda Approval-**No changes proposed**

II. PUBLIC REQUEST TO ADDRESS THE BOARD OF DIRECTORS

A. Any member of the public who requests to address the Board on any item which is not on the agenda may do so at this time. Any matter that requires action by the Board will be referred to the staff for action or staff will be asked to report back to the Board at a subsequent meeting. Comments pertaining to scheduled agenda items will be heard when that item is discussed by the Board. Comments are limited to three minutes per person unless further time is granted by the presiding officer. **None**

III. CONSENT AGENDA

A. Approval of Board Meeting Minutes held on December 5, 2017

B. Financial Reports

1. Revenues

2. Salaries

3. General Fund Bills

4. Benefit Assessment Bills

5. Fixed Asset Bills
6. Cash in Treasury

Motion to approve the Consent agenda as presented by Andrews, seconded by Ross. Motion carried unanimously 5-0.

IV. OLD BUSINESS

- A. Consideration and possible action to accept the 2016-2017 Audit
Motion to accept and file the Audit by Lites, seconded by Andrews. Motion carried unanimously 5-0.
- B. Discussion of possible improvements at Cresta Park and possible action to authorize the District Administrator to execute an agreement with Foothill Associates to produce design concepts for possible improvements.
Motion to authorize the District Administrator to execute an agreement with Foothill Associates by Andrews, seconded by Ross. Motion Carried 5-0.

V. NEW BUSINESS

- A. Discussion of the District's copier lease and possible alternatives to leasing
Miller discussed the options for purchasing a copier instead of leasing and provided preliminary pricing. The Board was receptive to the idea and Miller will bring more info to the next Board meeting.
- B. Discussion and possible action to approve a new fee schedule for District staffed programs.
Miller explained that wages have increased almost 20% since the last fee increase and presented an option for a 5% increase and a 10% increase. After the discussion the Board elected to go with a 5% increase this year with another 5% next year. They asked that the fee increase next year be discussed in a meeting before being put into place. Motion to approve a 5% increase as presented by Lites, seconded by Ross. Motion carried unanimously 5-0.
- C. Consideration and possible action to receive and file the Sacramento County Annual Investment policy of the Pooled Investment Fund-Calendar Year 2018
Motion to receive and file the Sacramento County Annual Investment Policy of the Pooled Investment Fund by Heltzel, seconded by Ross. Motion carried unanimously, 5-0.
- D. Discussion and possible action to reschedule the regular February meeting of the Board of Directors due to a staff schedule conflict
No action taken. Directors will forward available dates to Miller for scheduling.

VI. REPORTS

- A. Administrator's Report
Miller reviewed the Administrator's Report

VII. BOARD COMMENTS -None

VIII. ADJOURN- The meeting was adjourned at 7:56 p.m.